

**ANNUAL MEETING OF THE
SCIENCE & TECHNOLOGY DIVISION OF THE
AMERICAN TRANSLATORS ASSOCIATION**

**Monday, October 19, 2020
Virtual, Zoom**

1. Call to order

Initially, participants are all muted to avoid chaos – Please stay muted. If you'd like to speak, please raise your hand (Zoom button "Raise hand" or physically raise hand) or type into the chat box. Thanks!

2. Accept agenda

3. Approve minutes of last year's meeting

4. Introduce current Administrator and Assistant Administrator

Carola F Berger – Administrator

Mery Molenaar – Assistant Administrator

Division email address: divisionS_TD@atanet.org

Division website: https://ata-divisions.org/S_TD/

5. Acclamation of Nominating Committee

The Division will hold elections in 2021. Please let us know if you are interested in serving in the Nominating Committee.

NC members as of Oct 19, 2020:

Yasha Saebi, Administrator of the Medical Division

Karen Tkaczyk, ATA Secretary

6. Introduce Leadership Council for year ending

Naomi James Sutcliffe de Moraes - Webmaster

Matthew Schlecht - Discussion List Moderator

Amy Lesiewicz - Facebook Admin

Romina Marazzato Sparano - Twitter Admin

Lebzy González - LinkedIn Manager

Pavitra Baxi - Blog Editor

Heike Holthaus - Blog Editor

- Explain process for forming new council
- Invite volunteers
 - Conference dinner organizers – Minneapolis, MN, Oct 27-30, 2021
 - Zoom/virtual events managers
 - Blog contributors

7. Report on division activity in the past year

- Website
- Blog
- Discussion list
- Social media – Facebook, Twitter, LinkedIn

8. New business

- Conference 2021 - Minneapolis, MN, Oct 27-30, 2021 – search for distinguished speaker starts NOW! (Nominations need to be sent in January)
- Zoom networking events?
- Division webinars?

9. Open discussion

10. Adjourn

**Don't forget: S&TD Virtual Networking Event
Tuesday, Oct 20, 2020, 5:30-6:30pm EDT
Zoom, conference attendees only**

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