

**ANNUAL MEETING of the
SCIENCE AND TECHNOLOGY DIVISION
of the AMERICAN TRANSLATORS ASSOCIATION**

Friday, October 8, 2021 @ 11 am EDT

Location: Virtual, Zoom

1. **Call to order**
2. **Accept agenda**
3. **Approve minutes of last year's annual meeting**
3. **Introduction:** Outgoing Administrator and Assistant Administrator, Leadership Council
4. **Elections:** Invite Nominating Committee to speak about elections
5. **Hand-over to new Administrator and Assistant Administrator**
6. **Leadership Council**
 - Thank you to outgoing Administrator for past contributions
 - Process for forming new council
 - Invite volunteers
7. **Division activity reports:** What we have done in the past year and plans for next year
 - Website (Naomi)
 - Blog (Heike or Pavitra)
 - Communication & Social Media
 - Discussion List (Matthew)
 - Facebook group (Carola and Anees)
 - Twitter (Romina)
 - LinkedIn (Lebzy)
 - ATA62 Annual Conference: Oct. 27-30, 2021, Minneapolis, Minnesota
 - Distinguished Speaker
 - Sessions
 - Division dinner
 - Other activities: Virtual Networking
8. **New business**
 - ATA63 Annual Conference (October 12-15, 2022, Los Angeles, California)
9. **Open Discussion**
10. **Adjourn**